

KANSAS

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)											
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §											
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.											
1. APPLICANT INFORMATION (See instruction 1.)						6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See Instructions.)					
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)						b. SEX c. RACE					
d. DATE OF BIRTH						e. SOCIAL SECURITY NUMBER					
f. OTHER IDENTIFICATION NO. (passport, ID card)						7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)					
2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)											
a. YEAR b. COUNTY, CITY, OR TOWNSHIP						c. STATE d. VOTER REGISTRATION NO. (if known)					
3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)						a. LAST DATE OF RESIDENCY					
b. NUMBER AND STREET (Do not use Post Office Box)						M M D D Y Y					
c. CITY, TOWN OR VILLAGE						d. STATE					
e. COUNTY OR PARISH						f. ZIP CODE (9 -digit, if known)					
4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)						8. AFFIRMATION BY APPLICANT					
						X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions)					
						a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.					
						b. a U.S. citizen temporarily residing outside the U.S.					
						c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.					
						d. other U.S. citizen residing outside the U.S.					
						e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.					
						f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.					
						g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.					
						h. The information on this form is true and complete.					
						i. SIGNATURE OF APPLICANT					
						j. DATE					
						M M D D Y Y					
5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See instructions.)						9. WITNESS/NOTARY ADDRESS AND SIGNATURE (If required by state law)					
						DATE SIGNED					
						M M D D Y Y					

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

A. Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.

B. Provide the complete street address of your Kansas voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: “on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station.” This address must be different from the one provided in Item 4 and must be within the county or township where you claim legal voting residence. If you have changed your name since the last time you registered or voted, write your previous name in Item 7.

C. Print the complete address where you want your ballot sent — usually your current mailing address. Your current mailing address must be different from the address you provided in Item 3.

D. **If you do not list a party affiliation, you cannot vote in primary elections.** You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or write “none” in Item 6 of the FPCA. NOTE: Kansas primary elections are currently open only to members affiliated with the Democratic and Republican political parties. Political party affiliation is not required if only requesting absentee ballots for general elections.

E. Check ONE box.

F. The applicant must sign and date the FPCA for it to be processed by the local election official.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U. S. citizens, residents of Kansas and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. When To Do It

You may use a single FPCA to request ballots for both the primary and general elections (for local, state and Federal offices).

Your registration is waived.

(1) **To request an absentee ballot for the August primary election**, the county election official must receive your FPCA between April 1st and the last business day of the week before the August primary election.

To request an absentee ballot for the November general election, the county election official must receive your FPCA between 90 days and the last business day of the week before the November general election.

To request an absentee ballot for the April Presidential primary election, the county election official must receive your FPCA between January 1 and the last business day of the week preceding the April Presidential Preference Primary.

If your ballot request arrives too early, county election officials will hold it and process your request when the period begins.

(2) Return your voted ballot to the local election official so that it arrives not later than the close of polls on election day.

Local election officials mail ballots no later than 45 days before the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

C. Oath/Witness Requirements

No registration or voting materials are sworn to or witnessed.

D. Electronic Transmission of FPCAs and Ballots

- Kansas allows you to send the FPCA for registration and ballot request by fax. After faxing, submit the FPCA by mail.
- Kansas allows you to receive the blank ballot by fax.
- Kansas allows you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527
(703) 693-5527
1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Kansas and overseas citizens. The term “overseas citizen” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Kansas.

- Kansas residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

B. When To Do It

You may use a single FPCA to request ballots for both the primary and general elections.

Your registration is waived.

(1) **To request an absentee ballot for the August primary election**, the county election official must receive your FPCA between April 1st and the last business day of the week before the August primary election.

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III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

Persons convicted of a felony who have not been restored to their civil rights may not vote.

B. Action on Registration Requests

The local election official sends a certificate of registration to the applicant to the address provided on the FPCA.

C. Action If Registration Is Denied

The local election official notifies the applicant of the reason(s) for the rejection of his or her application.

D. Late Registration

Discharged military personnel, separated merchant marine members, and citizens terminated from overseas employment who return to Kansas following the close of the regular registration period for the upcoming election are still entitled to register to vote not later than 12:00 noon on the day before the election for that election only.

E. Where To Send It

Mail the FPCA to the County Clerk, county of voting residence, as listed below: (In Johnson, Sedgwick, Shawnee, and Wyandotte Counties, mail to County Election Commissioner)

County	County Seat	Zip Code
Allen	Iola	66749-2895
Anderson	Garnett	66032-1596
Atchison	Atchison	66002-1821
Barber	Medicine Lodge	67104-1499
Barton	Great Bend	67530-1089
Bourbon	Fort Scott	66701-1328
Brown	Hiawatha	66434-2283
Butler	El Dorado	67042-2193
Chase	Cottonwood Falls	66845-0547
Chautauqua	Sedan	67361-1395
Cherokee	Columbus	66725-0014
Cheyenne	Saint Francis	67756-0985
Clark	Ashland	67831-0886
Clay	Clay Center	67432-0098
Cloud	Concordia	66901-3415
Coffey	Burlington	66839-1796
Comanche	Coldwater	67029-0397
Cowley	Winfield	67156-2864
Crawford	Girard	66743-0249
Decatur	Oberlin	67749-0028
Dickinson	Abilene	67410-0248
Doniphan	Troy	66087-0278
Douglas	Lawrence	66044-3096
Edwards	Kinsley	67547-1099
Elk	Howard	67349-0606
Ellis	Hays	67601-3899
Ellsworth	Ellsworth	67439-3118
Finney	Garden City	67846-0450
Ford	Dodge City	67801-1575
Franklin	Ottawa	66067-2331
Geary	Junction City	66441-2589
Gove	Gove	67736-0128
Graham	Hill City	67642-1697
Grant	Ulysses	67880-2599
Gray	Cimarron	67835-0487
Greeley	Tribune	67879-0277
Greenwood	Eureka	67045-0268
Hamilton	Syracuse	67878-8025
Harper	Anthony	67003-2748
Harvey	Newton	67114-0687
Haskell	Sublette	67877-0518
Hodgeman	Jetmore	67854-0247
Jackson	Holton	66436-1787
Jefferson	Oskaloosa	66066-0321
Jewell	Mankato	66956-2095
Johnson*	Olathe	66061-6002
Kearny	Lakin	67860-0086
Kingman	Kingman	67068-1697

County	County Seat	Zip Code	County	County Seat	Zip Code
Kiowa	Greensburg	67054-2294	Reno	Hutchinson	67501-5245
Labette	Oswego	67356-0387	Republic	Belleville	66935-0429
Lane	Dighton	67839-0788	Rice	Lyons	67554-2799
Leavenworth	Leavenworth	66048-2748	Riley	Manhattan	66502-0109
Lincoln	Lincoln	67455-2098	Rooks	Stockton	67669-1666
Linn	Mound City	66056-0350	Rush	La Crosse	67548-0220
Logan	Oakley	67748-1233	Russell	Russell	67665-0113
Lyon	Emporia	66801-7212	Saline	Salina	67401-2396
McPherson	McPherson	67460-0676	Scott	Scott City	67871-1197
Marion	Marion	66861-0219	Sedgwick*	Wichita	67203-3798
Marshall	Marysville	66508-1844	Seward	Liberal	67901-3473
Meade	Meade	67864-0278	Shawnee*	Topeka	66611
Miami	Paola	66071-1795	Sheridan	Hoxie	67740-0899
Mitchell	Beloit	67420-0190	Sherman	Goodland	67735-0011
Montgomery	Independence	67301-0446	Smith	Smith Center	66967-2798
Morris	Council Grove	66846-1791	Stafford	Saint John	67576-2042
Morton	Elkhart	67950-1116	Stanton	Johnson	67855-0190
Nemaha	Seneca	66538-1795	Stevens	Hugoton	67951-2698
Neosho	Erie	66733-0138	Summer	Wellington	67152-4096
Ness	Ness City	67560-1558	Thomas	Colby	67701-2494
Norton	Norton	67654-0070	Trego	Wakeeney	67672-2187
Osage	Lyndon	66451-0226	Wabaunsec	Alma	66401-9797
Osborne	Osborne	67473-2302	Wallace	Sharon Springs	67758-0070
Ottawa	Minneapolis	67467-2140	Washington	Washington	66968-1985
Pawnee	Larned	67550-3098	Wichita	Leoti	67861-0279
Phillips	Phillipsburg	67661-1929	Wilson	Fredonia	66736-1382
Pottawatomie	Westmoreland	66549-9998	Woodson	Yates Center	66783-1497
Pratt	Pratt	67124-0885	Wyandotte*	Kansas City	66112
Rawlins	Atwood	67730-1896			

*Send to Election Commissioner

“Vote..To Ensure Your Clear Conscious!”

by CWO Robert W. Smyth, USCG, Topeka, Kansas